

MARSHALL HISTORICAL SOCIETY

CONSTITUTION

Approved: October 20, 1994

Revised: May 20, 2021

ARTICLE I

The name of this Society shall be Marshall Historical Society.

ARTICLE II

The purposes of this Society shall be:

- To promote and encourage historical research
- To disseminate and encourage a greater knowledge of the history of the State of New York, particularly the Town of Marshall and its environs.
- To gather, preserve, display, and make available for study artifacts, relics, books, manuscripts, papers, photographs, and other records and materials relating to the history of the State of New York, particularly the Town of Marshall and the surrounding area
- To encourage the suitable marking of places of historic interest
- To acquire by purchase, gift, or otherwise the title to or the custody and control of historic sites and structures; and preserve and maintain such sites and structures.

ARTICLE III

Membership shall be open to any person and shall not be restricted to Town residents. All members shall have equal rights and privileges.

ARTICLE IV

Annual Meeting

The Annual Meeting shall be held in April.

ARTICLE V

Officers and Board of Trustees

1. The Officers shall be a president, a vice president, a librarian, a secretary, and a treasurer. The latter two offices may be combined if necessary. The librarian and vice president position may also be combined. The Officers shall be elected for a term of one year.
2. Five people shall constitute the Board of Trustees, who shall be elected for a term of five years, one elected every year. The number of the Board of Trustees shall not be less than five. The elected officers shall constitute part of the Board of Trustees.

ARTICLE VI

Election of Officers and Board of Trustees

1. All officers and trustees shall be elected by a plurality of votes cast by a show of hands at the Annual Meeting.
2. A committee on nominations, appointed by the President, shall ~~two months~~ prior to the Annual Meeting select the candidates for the coming year.
3. Nominations shall also be made by any member of the Society at any time prior to balloting at the Annual Meeting. Any nominations shall be added to the slate of candidates upon affirmative vote of a majority of members present at the Annual Meeting. A candidate for election shall be a member.
4. A person who has been elected to the Board of Trustees for two consecutive terms, or elected a President for five consecutive terms, shall not be nominated to the same office unless one year has elapsed between the end of his or her last term and the beginning of the term for which he or she is nominated.
5. Officers and Trustees shall be installed at the Annual Meeting. They shall serve until their successors have been duly installed. In the event of resignation or incapacity of any officer, the vacancy may be filled by a vote of the Board of Trustees for the unexpired term of office.

ARTICLE VII

Distribution of Assets upon Dissolution

In the event of dissolution of the Society, all proceeds and acquisitions of the Society shall become the property of the Town of Marshall, to be restored to the Society in the event of reactivation.

ARTICLE VIII

Amendment

This Constitution may be amended at any regular or special meeting by a majority vote of those voting, provided notice was given at the previous meeting; or it may be amended at a special meeting called for that purpose, with previous notice and a majority vote. All proposed amendments shall be submitted in writing.

BY-LAWS

Approved: October 20, 1994

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ARTICLE I Membership and Dues

1. Any person who is interested in the Town of Marshall History and its adjoining areas, who applies for membership by tendering the necessary dues, shall thereby become a member.
2. Annual dues for individual active members shall be determined from time to time.
3. Annual dues for family members shall be determined from time to time.

ARTICLE II Schedule and Quorum of Meetings

1. Regular meetings of the Society shall be held on the third Thursday of the months of April, May, June, July, August, September, and October.
2. Special meetings of the Society in lieu of a regular scheduled meeting may be called at the direction of the President. Five members in attendance at any regular or special meeting of the Society shall constitute a quorum.
- 3.

ARTICLE III Duties of the Officers and Trustees

1. The President shall have executive supervision over the activities of the Society within the scope provided by these by-laws and shall preside at all meetings. The President shall report annually on the activities of the Society and shall appoint the members of committees and delegates not otherwise provided for.
2. The Vice President shall assume the duties of the President in the event of an absence, incapacity, resignation or removal of the President.
3. The Secretary shall keep minutes of the meetings of the Society and the Board of Trustees, maintain a list of members, and render an annual report.
4. The Treasurer shall be responsible for the safe keeping of Society funds, for maintaining adequate financial records, and for depositing all monies with a reputable banking company in the name of the Marshall Historical Society. Monies shall be paid out by numbered checks signed by the treasurer and/or the President. The treasurer shall collect dues, and shall provide an annual report. The Society shall be a non-profit organization. No member or officer shall receive any benefits or profit from Society monies or holdings, except as reasonable compensation for expenses incurred in effecting one of more of the Society's purposes.
5. The Board of Trustees shall have the power to conduct all affairs of the Society. The Board of Trustees shall decide questions of policy that for any reason cannot be acted

upon at a meeting of the Society and perform such other functions as designated in the by-laws or otherwise assigned to it.

ARTICLE IV Committees

1. The following committees shall be appointed as required:
 - Library Committee
 - Museum Committee
 - Publications Committee
 - Historic Site Committee
 - Program Committee
 - Membership Committee
 - Nominations Committee
 - Refreshment Committee
2. Committees, standing or special, may be appointed by the President as directed by the Society or the Board of Trustees.

ARTICLE V Parliamentary Authority

The rules contained in Robert's Rules of Order shall govern the proceedings of the Society except in such cases as are governed by the Committee or the By-Laws.

ARTICLE VI Amendment to the By-Laws

These By-Laws may be amended at any regular or special meeting by a majority vote of those voting, provided notice was given at the previous meeting. Alternatively, they may be amended at a special meeting called for that purpose, with previous notice and a majority vote. All proposed amendments shall be submitted in writing.